

WORK-LIFE CONSULTANCY

HELPING EMPLOYEES THRIVE

Enabling staff to achieve work-life integration is critical to organisational success—an engaged team will adapt to changing market and client needs. However, excelling at work while maintaining a fulfilling personal life requires a careful balancing act.

With an in-house approved WorkPro WorkLife Consultant and our background in family life education, we offer work-life consultancy and training, to ensure your employees and their families thrive, not just survive.

OUR CONSULTANCY SERVICES*

Focus on the Family Singapore provides comprehensive work-life consultancy at every stage of your work-life journey. This includes:

WORK-LIFE STRATEGY

- Formulation of work-life strategy based on business objectives
- Work-life needs analysis by employee life stage

WORK-LIFE PROGRAMMES

- Design of work-life programmes, including FWAs, enhanced leave benefits and employee support schemes
- Formalisation of work-life programmes in HR policy/manual

IMPLEMENTATION OF WORK-LIFE POLICY

- Synergising work-life communications and change management
- Performance management through job redesign and KPI setting

TRAINING & COACHING

- Work-Life training for Management and Employees
- Coaching for work-life ambassadors

OTHER SERVICES

- Review of existing work-life culture and initiatives
- Complementary Employee Assistance Programme (EAP) and Family Life Education (FLE) services

Your investment: From \$5,000



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OUR WORK-LIFE TRAINING*

GETTING TO THE HEART OF SUCCESS:

Implementing a winning work-life strategy

- Identify the business case for work-life
- Craft a work-life strategy by life stage
- Implement Flexible Work Arrangements (FWAs)
- Communicate work-life
- Key success factors for work-life excellence

2–4 hours \$500/pax or
\$2,000 per
workshop

MANAGING AN ENERGISED AND ENGAGED WORKFORCE:

Creating a win-win work-life culture (for supervisors)

- Understanding work-life
- Wiring up the team through FWAs
- Managing personal and team FWAs
- Work-life policies and practices for FWAs
- Performance management in a flexi culture

2–4 hours \$500/pax or
\$2,000 per
workshop

THE HEART OF SUCCESS WORKSHOP:

This experiential workshop equips employees with work-life solutions and principles that will help them raise their productivity and fulfilment at work while preserving a healthy personal and family life.

Full-day
training
or 2 x
half-days \$160/pax
inclusive of
take-home
workbook
and workshop
materials

* By working with our approved WorkPro work-life consultant and trainer, your organisation will be eligible for a **reimbursement of up to 80%** of the consultancy and training fees (capped at a maximum of \$20,000).

The WorkPro Work-Life Grant provides funding and incentives for Singapore registered companies (of 5 or more employees) to offer FWAs for employees, to help them better manage work and family responsibilities, and enhance the pro-family environment in Singapore. Please refer to the Ministry of Manpower website for more details: <http://www.mom.gov.sg>

Trainings conducted by an approved WorkPro Work-Life Trainer are a **compulsory requirement** for companies applying for the WorkPro Work-Life Grant administered by the Ministry of Manpower. Training fees can be claimed under the Work-Life Developmental Grant component if at least one employee attends both trainings.

CONTACT US FOR MORE INFORMATION: PARTNERSHIP@FAMILY.ORG.SG | TEL: 6336 1444



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